To submit a Statement of Issue for consideration as a Standpoint please fill out the following form and send it to [su-voice@bath.ac.uk](mailto:su-voice@bath.ac.uk) along with any supporting documents you wish to send.

If you are not a member of SUmmit you will need to ask a member to act as a sponsor for your Statement of Issue. Details of our [current membership](https://www.thesubath.com/voice/summit/summitmembers/) are available.

Once submitted, it will be shared with SUmmit members to be voted on. A maximum of 3 Statements of Issue will be taken to each meeting of SUmmit, if your proposal does not go to the next scheduled meeting it will be kept on the list for consideration for the following meetings. The process of what happens once you have submitted your Statement of Issue is detailed in our [Operational Guidance](https://www.thesubath.com/pageassets/voice/summit/SUmmit-Operational-Guidance-24-25.pdf) document.

**About you**

|  |  |
| --- | --- |
| **Your name:** |  |
| **Your University email address:** |  |
| **SUmmit member sponsor name, if required:** |  |

**Declaration**

I understand that by completing and submitting this form, that my Statement of Issue proposal will not be considered by SUmmit if it breaches the following stipulations:

* It must not breach UK law.
* It must be in line with The SU’s [charitable objectives](https://www.thesubath.com/governance/articles/#a3).
* The proposal cannot be ‘Ultra Vires’ – it must adhere to the Charity Commission’s expectation of The SU (e.g. it cannot be party political).
* It must not contravene the University’s regulations or [Dignity & Respect policy](https://www.bath.ac.uk/campaigns/being-treated-with-dignity-and-respect/).
* It must not contravene [The SU’s values](https://www.thesubath.com/about/).
* It must not contravene an existing [Article of SU Governance](https://www.thesubath.com/governance/articles/).
* It must not contradict an existing SU Standpoint (there is a process for recommending a change to an existing Standpoint’s wording)
* It must not mention an individual by name.

**Signed (type name):** ………………… **Date**: dd/mm/yyyy

**Your proposal**

**Summary of the issue, who it impacts, and why it is important. This information is shared with members of SUmmit to decide if it goes to SUmmit to consider as a Standpoint.** (in no more than 300 words)

**You can also propose some wording for a Standpoint on this issue and actions which will be discussed if your proposal is chosen for discussion at a SUmmit meeting. This is optional.**