

**Minutes**

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| **Meeting:** | **SU Sport Exec** |
| **Place:** | CB 3.7 |
| **Date and Time:** | 7th Nov 24 12:15 – 13:15 |

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| Present | Sport Officer | Olivia Warner |
|  | Sport Exec - Chair | Angus Gueterbock |
|  | Sport Exec - Performance Sport Officer | Sam France |
|  | Sport Exec - Events Coordinator | Kevin Ciobanu |
|  | Sport Exec - Volunteer Recognition Coordinator | Emily Mcmanus |
|  | Sport Exec - Media and Marketing Officer | Ffion Owen |
|  | Sport Exec - Treasurer | Anna Pretorius |
|  | Sport Exec - Treasurer | Sam Dean |
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| Apologies |  |  |
|  | Sport Exec - Media and Marketing Officer | Elden Ting |
|  | Sport Exec - Welfare and Inclusivity Officer | Shannon Jarratt |
| Did not attend | Sport Exec - Recreational Coordinator | Afza Hussain |
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| In attendance | Sport Admin | Stacey Bromley |
|  | Sport Coordinator | Jo Mansfield |
|  | Sport Manager | Jo Dixon |
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|  |  | Action |
| 1 | **Apologies for absence** – As above |  |
| 2 | **Welfare Committee Role –**  AG- Continued discussion from last meeting. More in favour and better training provided. Making It mandatory for clubs to do the training.  OW- have a male and female role. Training to be in person?  AG- Do not need to have gender roles, just so they can be signposted to the person.  JD- committee limit, so need to think about this as clubs would need to remove a current role if already at max capacity. The role would have to be seen at elections and voted for.  The role to be purely only a signposting role, they should not be to take on complaints/issues.  In – person training may not work. Already welfare training available but not mandatory.  AP- Combine roles – those roles that are smaller to take on the welfare role also  AG- how many clubs actually have 12 roles already?  OW-Only 2 clubs currently don’t have a welfare role  Group voted – Yes for all clubs to have a welfare role.  JD- need to think of the process around creating this training. Training and quiz online. Certain score to get to complete.  SF- Can clubs still have 2 roles – male and female  AG/OW – Yes that’s fine | Continued work required.  exec need individual roles to go away with to action, so this needs to be sorted  OW- job role created with staff input /  will discuss with those two clubs who don’t have the role |
| 3 | **Sports Inclusion Week**  AG- first week of semester 2 to be like a fresher’s week. Looking specifically at inclusion.  Clubs to put on inclusion sessions, but not mandatory.  Mon-Fri – but different focus for different days  FO- what’s the difference between this and re-fresh week?  AG- more like a bath active timetable – showing what different events are on and encourage people to join.  Exec to manage and promote.  JD- Speak to sports dept around clubs opening up their sessions during that week  OW- looking into transgender swimming session  SF & AP- might get lost due to it being refresh week.  JM/JD - Get marketing involved to help promote, but should work well withing refresh week  Thinking about when you market due to xmas and ISB  AG- Maybe do it week 2 or advertise from start of Dec.  Group voted – week 2 to for this to happen. | OW / FO- Document to be produced around clubs offer / summary for marketing. Speak to post grad officer.  Timescale – 1st draft of info by 18th Nov |
| 4 | **Committee Networking-**  AG- 14 committees responded. Would be happy with a social event. Put into teams depending on sign ups. Plan of evening  Chat / quiz – sport info / networking  JD- Have a back up plan in case of silence. Maybe an icebreaker etc  Group – Everyone happy for this to happen.  When- 2/3 weeks time (21st Nov) | OW/AG- Book out the tub / save the date email / quiz to be created / prizes to be looked at  Exec to be present on the night to help out |
| 5 | **Post Grad Exec-**  AG- Adding a new role. Elected in Jan and be on our team.  What would their role be?  OW- Spreadsheet created by Amy Young on PG in sport. 4000 at Uni (distant learners / staff)  Only 350 of those in a sports club  AP- They are busy so hard to get involved, due to timetabling.  JD- Can they be engaged in another way other than getting them into clubs. Really need to think about what their role will be. Get Zuber involved more in sport. Use the role to communicate with other PG to find out what they want. | OW- to speak to officers (Zuber) |
| 6 | **Shooting Name Change**  OW-Shooting to change name to clay shooting, so its clear as to what the club is about.  JD- Would be a combined club if a Rifle club wanted to start up, so name would have to change again. Not an issue though  AG- Could the club not market better around their sessions and what they are rather changing the name.  AP- faces difficulties around including other aspects of shooting  Group – Approved the name change | SB-Get Will Kitchen to change the name |
| 7 | **Group Catch up on roles / Discussion**  KC – special event once a year. Town v Gown  Add to agenda to next exec meeting to be discussed further  OW- sport wide playground event – hide and seek / tug of war / flag football.  EM- Volunteer of the week and recognition scheme (possible)  FO- fixtures going up each week, so everything going ok. Sam mentioned to promote more of the never #ok so will action.  SF- Athlete forum set up. Spoke to Sarah Collins about this  Athletics into Varsity – JD this falls with Staff only, not exec/students. Jo explains the process to the group  AP- All going well, however clubs submitting some stuff wrong, so a reminder to clubs will be good  SD- Send out reminders too. Bit worried about being behind at the moment  AG- make sure emails in the mailbox are unread, so I know it needs to be access | OW - Q&A – 1:1 with Greg |
| 8 | **Any other business** |  |
| 9 | **Notifications of next meeting: 5th Dec 24** |  |
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