

**Minutes**

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| **Meeting:** | **SU Sport Exec** |
| **Place:** |  |
| **Date and Time:** |  |

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| Present | Sport Officer | Olivia Warner |
|  | Sport Exec - Chair  | Angus Gueterbock |
|  | Sport Exec - Treasurer  | Sam Dean |
|  | Sport Exec - Performance Sport Officer | Sam France |
|  | Sport Exec - Volunteer Recognition Coordinator  | Emily Mcmanus |
|  | Sport Exec - Media and Marketing Officer | Ffion Owen |
|  | Sport Exec - Welfare and Inclusivity Officer | Shannon Jarratt |
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| Apologies | Sport Exec - Media and Marketing Officer | Elden Ting |
|  | Sport Exec - Events Coordinator  | Kevin Ciobanu |
|  | Sport Exec - Treasurer  | Anna Pretorius |
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| Did not attend | Sport Exec - Recreational Coordinator  | Afza Hussain |
| In attendance | Sport Admin | Stacey Bromley |
|  | Sport Coordinator  | Jo Mansfield  |

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|  |  | Action |
| 1 | **Apologies for absence** – As above |  |
| 2 | **Conference Cup, Elections & Varsity Help**SB – Reminder to put your name down on the conference cup and varsity rotas if you haven’t already. Located on Teams Page JM- Nominations close 12pm 24th March, so manifestos need to be read and approved ready for voting on 26th March at 12pm Exec to be provided with all information they require around approving manifestos, and the clubs will be split between them | All exec to put names down on rotas to help out (located on Teams) OW – to book a room / food for manifesto readings  |
| 3 | **Sport Inclusion**OW- Instragram posts made, and table booked for rainbow laces give awayAG- 7 clubs agreed to run events through the work, with the 2 big main ones happening dodgeball and wheelchair basketballSB- Write a report after and send to staff so we can use in area report  | AG- pub quiz for MondayOW- post timetable |
| 4 | **Welfare Role Discussion**OW- Has wrote a description and is on Teams. It’s been confirmed by voice it can be made official SJ – happy to run welfare workshopFO- Open it up to those looking to run next yearAll happy with description of the role, so Olivia to take it forwards | SJ- look into creating content for welfare training. Early MarchOW- look at a tub date to host it and to push the role on |
| 5 | **Exec Role Descriptions**OW- Are you happy with your current job description? Thinking about refining the descriptions of each role ready for 2025/26AG – For us all to go away and look at them | All exec to take a look at their role before end of Feb and provide OW with feedback |
| 6 | **Ongoing projects** AG- Town and Gown details?OW- Only rugby league confirmed. Can keep trying, but it’s a startAG – athlete forumsSF- 7 out of 10 performance clubs. Sarah sent it to breakthroughAG- Good start, so look at getting it started after ElectionsOW- Amy said no to a general survey going outAG – Look at an AGM for all committees – Sport at Bath feedback and then present it. SU Staff to be present maybe SB- maybe look to give them out at a committee workshop?OW- May have to get it approved by voice  OW- Hide and Seek – has risk assessment for it. March Aim | OW- Look to host on infield or host down in townSF/OW get some topics ready for the first athlete forum this semesterAG- create feedback form for AGM |
| 7 | **Any other business**SB – Update on exec buddy  | SJ- provide Stacey with any new pairings |
| 8 | **Notifications of next meeting:** 6th March 2025 | **FO- to bring birthday cake 😊** |
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