

**Minutes**

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| **Meeting:** | **SU Sport Exec** |
| **Place:** |  |
| **Date and Time:** |  |

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| Present | Sport Officer | Olivia Warner |
|  | Sport Exec - Chair  | Angus Gueterbock |
|  | Sport Exec - Treasurer  | Sam Dean |
|  | Sport Exec - Treasurer  | Anna Pretorius |
|  | Sport Exec - Performance Sport Officer | Sam France |
|  | Sport Exec - Events Coordinator  | Kevin Ciobanu |
|  | Sport Exec - Volunteer Recognition Coordinator  | Emily Mcmanus |
|  | Sport Exec - Media and Marketing Officer | Ffion Owen |
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| Apologies | Sport Exec - Welfare and Inclusivity Officer | Shannon Jarratt |
|  | Sport Exec - Media and Marketing Officer | Elden Ting |
| Did not attend | Sport Exec - Recreational Coordinator  | Afza Hussain |
|  |  |  |
| In attendance | Stacey Bromley | Sport Admin |
|  | Jo Mansfield | Sport Coordinator |

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|  |  | Action |
| 1 | **Apologies for absence** – As above |  |
| 2 | **Town and Gown**KC & OW – no progression really, still only rugby league keenAG - No time for a final push to get other interested so will sort for what we havePlayground – Has been delayed. Going to look at it again and hope to sort before Easter. RA has been sorted AG- Maybe a varsity warm up event? The Monday or TuesdaySF- mentioned about strictly come bath event also happening on the 1st AprilAll Exec were in favour of these happening before Varsity | OW - facility bookings & get a datessortedSecurity to be notified of playground games |
| 3 | **Athlete Forum** SF- No engagement happening / forms being completed3 or 4 nominations for Athlete Forum Probably best to just do a general feedback form rather than a forum moving forward. Can be sent out to a wider group rather than performance  |  |
| 4 | **Handover Training**AG- need to look at encouragement for better committee handoversAP – have the handover chat at chair 2:2 and get the budget to signed by all involved Should not be copying and pasting handoversAG- 2:2 chair meetings are too short to discuss everythingPush for some in person mandatory training (committee workshops with chair and treasurer being present) New chairs and treasures that have nominated themselves should attend also. All other members welcome alsoFO- look to record the workshop that can be sent out afterwards. To do some media AG- Last week of March to look at running the trainingDate TBC: Tue 25th March | OW- to book the tubAP- to run some finance trainingOW/AG to be present and running the eventAG- setting up a work group for actions  |
| 5 | **Elections**JM- showed the group what needs to be done for manifesto reading on the 24th March |  |
| 6 | **Any other business****N/A**  |  |
| 7 | **Notifications of next meeting: 3rd April** |  |
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