**RISK ASSESSMENT**

**Risk Matrix and Rating Guidance:**

The assessor shall assign values for the hazard severity **(a)** and likelihood of occurrence **(b)** (taking into account the frequency and duration of exposure) on a scale of 1 to 5, then multiply them together to give the rating band:

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | **Hazard Severity**  **(a)** | | | | | | | | **Likelihood of Occurrence**  **(b)** | | | |
| **1 – Trivial** | | | (e.g. discomfort, slight bruising, self-help recovery, no significant harm to health or mental health) | | | | | | | | **1 – Remote** | | (almost never) | |
| **2 – Minor** | | | (e.g. small cut, abrasion, basic first aid need, temporary ill-heath leading to discomfort, stress / distress) | | | | | | | | **2 – Unlikely** | | (occurs rarely) | |
| **3 – Moderate** | | | (e.g. strain, sprain, incapacitation or other injury or diagnosable mental health condition < 7 days absence from work or amended duties,) | | | | | | | | **3 – Possible** | | (could occur, but uncommon) | |
| **4 – Serious** | | | (e.g. fracture or hospitalisation (for >24 hrs) or incapacitation (>7 days) or Diagnosable mental health condition significantly affecting day to day life; Self harm or harm to others due to mental health condition. | | | | | | | | **4 – Likely** | | (recurrent but not frequent) | |
| **5 – Catastrophic** | | | (single or multiple fatalities or life changing disabilities or injuries, suicide risk or potential harm to others as a result of severe mental health impacts). | | | | | | | | **5 – Very likely** | | (occurs frequently) | |
| **Risk Assessment Matrix** | | | | | | |  | **Risk Rating Bands (a x b)** | | | | |
| **(b) (a)** | **Trivial** | | **Minor** | **Moderate** | **Serious** | **Fatal** | **LOW RISK (1 – 8)** | **MEDIUM RISK (9 - 12)** | | **HIGH RISK (15 - 25)** | |
| **Remote** | **1** | | **2** | **3** | **4** | **5** | 4 |  | |  | |
| **Unlikely** | **2** | | **4** | **6** | **8** | **10** | Continue, but review  periodically to  ensure controls remain effective | Continue, but implement additional reasonably practicable  controls where possible and monitor regularly | | **STOP THE ACTIVITY**  Identify new controls. Activity must not proceed until risks  are reduced to a low or medium level | |
| **Possible** | **3** | | **6** | **9** | **12** | **15** |
| **Likely** | **4** | | **8** | **12** | **16** | **20** |
| **Very likely** | **5** | | **10** | **15** | **20** | **25** |

**General Guidance:**

* “Additional control” items are controls that have not been implemented yet and have been identified as needing to be introduced. Once the control is in place, the item should be moved to “Existing controls”
* Hazards should result in harm to a person or group of people. While reputational and financial risks should be considered when planning events or procedures, they do not belong on this document.

**Risk Assessment Record**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Risk Assessment Title: Fight Night Commentary Risk Assessment** | | | | **Date Produced:13/03/25** | | | | | **Review Date:** | |
| **Overview/Description of Activity: We are commentating at Komedia’s Student Fight Night and interviewing the boxers post fight.** | | | | **Duration/Frequency of Activity**: Once | | | | | | |
| **Location of Activity: Komedia Bath** 22-23 Westgate St, Bath BA1 1EP | | | | **Generic or Specific Assessment:** Specific | | | | | | |
| **#** | **Hazard(s) identified** | **Who might be affected and how** | **Existing controls & measures** | | **Severity (a)** | **Likelihood (b)** | **Risk**  **Rating**  **(a x b)** | **Additional control/action required** | | |
| 1 | Fire | All crew | * Fire extinguishers available in   Komedia   * Members are familiar with, and will follow evacuation procedures relevant to the location of Komedia and will evacuate accordingly. There are plenty of Komedia staff around to direct while we are there as well. | | 4 | 1 | 4 | N/A | |  |
| 2 | Heat /  Dehydration | All crew | * Internal ventilation systems in Komedia, and external windows are openable * All participants have been advised to bring their own water | | 1 | 2 | 2 | ● | | Commentators will be getting breaks between fights and during the interval period. |
| 3 | Misuse of equipment | All crew, equipment | ● Adequate training for crew using equipment, up to date PAT checked equipment. | | 2 | 2 | 4 | N/A | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **#** | **Hazard(s) identified** | **Who might be affected and how** | | **Existing controls & measures** | | **Severity (a)** | | **Likelihood (b)** | **Risk**  **Rating**  **(a x b)** | | **Additional control/action required** | | |
| 4 | Tiredness/ fatigue | All crew | | * Members have been assured if they become tired they do not need to participate any further. * Members will never be alone in the commentary area as there will always be at least 1 person in the commentary area with them. | | 2 | | 3 | 6 | | ● |  | |
| 5 | Starvation | All crew | | ● The event will not last a sufficiently long time to lead to any possible starvation.  All commentators have been warned to eat before the event. | | 1 | | 2 | 2 | | N/A |  | |
| 6 | Unauthorised entry | All crew | | ● Security is present at the event and commentators will be provided with media passes. | | 3 | | 1 | 3 | | N/A | | |
| **Assessor signature:**  **Thomas Day** | | | **Print name:**  **Thomas Day** | | **Date:**  **13/03/2025** | | **Authoriser’s signature:** | | | **Print name:** | | | **Date:** | |