Consent form for Undergraduate students intending to take a year out of their studies

For those students proposing to take a year out from their studies to take up a SU Officer post, candidates’ Director of Studies and Head of Department are required to sign below to confirm that they have discussed their intentions and to confirm their approval.

Candidates should be aware that their appointment will be subject to approval by their Board of Studies and Senate which will be sought post-election.

Declaration

I confirm that [INSERT FULL NAME AND USERNAME OF STUDENT] has spoken to me concerning their intention to take a year out of their studies to take up a SU Officer post during the academic year 2025/26 (9 June 2025 – 19 June 2026), or to use the post as a placement, and that I am happy for them to do so.

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| --- | --- | --- | --- |
|  | Name | Signature (electronic signature is accepted) | Date |
| Head of Department (or equivalent) |  |  |  |
| Director of Studies (or equivalent) |  |  |  |

Department/School: …………………………………………………………………………………………

This fully completed form should be returned by email to [sureturningofficer@bath.ac.uk](mailto:sureturningofficer@bath.ac.uk) by either the HoD/DoS by **12:00 midday Monday 10 February 2025**. Failure to return the form by this deadline will cause delays and may result in the candidate being withdrawn from the election.