

Risk Assessment Guidance

The assessor can assign values for the hazard severity (a) and likelihood of occurrence (b) (taking into account the frequency and duration of exposure) on a scale of 1 to 5, then multiply them together to give the rating band:

| Hazard Severity (a) | | Likelihood of Occurrence (b) | |
|---------------------|---|------------------------------|------------------------------|
| 1 – Trivial | (eg discomfort, slight bruising, self-help recovery) | 1 – Remote | (almost never) |
| 2 – Minor | (eg small cut, abrasion, basic first aid need) | 2 – Unlikely | (occurs rarely) |
| 3 – Moderate | (eg strain, sprain, incapacitation > 3 days) | 3 – Possible | (could occur, but uncommon) |
| 4 – Serious | (eg fracture, hospitalisation >24 hrs, incapacitation >4 weeks) | 4 – Likely | (recurrent but not frequent) |
| 5 – Fatal | (single or multiple) | 5 – Very likely | (occurs frequently) |

| | Trivial | Minor | Moderate | Serious | Fatal |
|-------------|---------|-------|----------|---------|-------|
| Remote | 1 | 2 | 3 | 4 | 5 |
| Unlikely | 2 | 4 | 6 | 8 | 10 |
| Possible | 3 | 6 | 9 | 12 | 15 |
| Likely | 4 | 8 | 12 | 16 | 20 |
| Very likely | 5 | 10 | 15 | 20 | 25 |

The risk rating (high, medium or low) indicates the level of response required to be taken when designing the action plan.

| Rating Bands (a x b) | | |
|---|---|---|
| LOW RISK (1 – 8) | MEDIUM RISK (9 - 12) | HIGH RISK (15 - 25) |
| | | |
| Continue, but review periodically to ensure controls remain effective | Continue, but implement additional reasonably practicable controls where possible and monitor regularly | -STOP THE ACTIVITY- Identify new controls. Activity must not proceed until risks are reduced to a low or medium level |

Risk Assessment Record

| | | |
|---|--|----------------------------|
| Risk Assessment of: Badminton Sessions | Assessor(s): Adam Shepherd (Chair) | Date: 21/09/2021 |
| Overview of activity / location / equipment / conditions being assessed: | Off court hazards at all University of Bath Badminton Club sessions | |
| Generic or specific assessment? Generic | Context of assessment 'desk-top' exercise To ensure the club can safely run sessions, with updates made regarding the ongoing Covid-19 pandemic. | |

In the absence of other advice, members of the University should follow Government guidance which is based upon expert input from Public Health England and the Department of Health

Covid 19 is a new illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal. For the purposes of our overarching assessment we have assessed that the foreseeable severity as being “serious” as per the definitions on page 1.

-They will follow the University and DSDR Covid guidance

-They will adhere to any facility capacity restriction for the facilities they are using

| # | Hazard(s) identified | Persons affected | Existing controls & measures | A | B | A x B | Additional controls required |
|---|---|---------------------------|--|---|---|-------|------------------------------|
| 1 | Walking on and off court and being hit by players currently playing | Players moving onto court | <ul style="list-style-type: none"> Making the players aware of the hazard at the start of the session, and reminding them to keep a safe distance from the court whilst walking behind it | 3 | 3 | 9 | • |
| 2 | Waiting to go onto court and being hit by players currently playing | Players waiting off court | <ul style="list-style-type: none"> Ensure the players are aware of the hazards and reminded to stay off court at the beginning of the session | 3 | 2 | 6 | • |

| # | Hazard(s) identified | Persons affected | Existing controls & measures | A | B | A x B | Additional controls required |
|---|---|------------------|--|---|---|-------|------------------------------|
| 3 | Rallying at the back of the courts | Other players | <ul style="list-style-type: none"> This is not allowed. If players are seen doing this they are asked to stop. If they refuse they are asked to leave the session | 3 | 3 | 9 | • |
| 4 | Tripping over a shuttlecock | All players | <ul style="list-style-type: none"> Making sure all shuttles not being used are picked up, and reminding players to ensure their court is clear before playing | 3 | 1 | 3 | • |
| 5 | Injury walking around the sports halls (off court) [Slips, Trips, Falls, Collision, Crushing] [Potential to cause injuries such as: Strains, cuts, bruises, eye strain] | All Players | <ul style="list-style-type: none"> Ensure equipment not in use is safely & securely stored. Ensure through routes & gangways remain clear. Ensure ambient temperature remains comfortable. Ensure adequate lighting levels are maintained. | 2 | 3 | 6 | • |
| 6 | Injury while playing (on court) [Slips, Trips, Falls Collision] [Potential to cause injuries such as: Strains, Cuts and Bruises] | All Players | <ul style="list-style-type: none"> Ensure court surfaces & court markings are in suitable condition. Ensure the court area remains suitably maintained in a clean & dry condition. (<i>Including debris such as feathers</i>) Ensure suitable free space is maintained between courts. Ensure suitable free space is maintained to the rear of courts. | 2 | 2 | 4 | • |
| 7 | Net Posts, Nets and Cords [Slips, Trips, Falls, Collision] [Potential to cause injuries such as: Strains, Cuts & Bruises] | All Players | <ul style="list-style-type: none"> Ensure Net Posts, Nets and Net Cords are in suitable condition. Ensure Net Posts are stable and suitably mounted. Ensure Net Posts are correctly positioned. Ensure Net Cords are adequately tied back. | 2 | 2 | 4 | • |

| # | Hazard(s) identified | Persons affected | Existing controls & measures | A | B | A x B | Additional controls required |
|-------------------------------------|---|-----------------------|---|---|---|-------|---|
| 8 | Rackets and Shuttles during match play [Slips, Trips, Falls, Collision] [Potential to cause injuries such as: Strains, Cuts, Bruises, Eye injury] | All Players | <ul style="list-style-type: none"> • Suitable clothing & footwear should be worn. • Provide adequate warm up time. • Limit number of persons on court. • Eliminate horseplay. | 2 | 2 | 4 | • |
| 9 | Fire | All players | <ul style="list-style-type: none"> • Familiarisation with the fire alarm & emergency procedures. | 1 | 5 | 5 | • |
| 10 | Behaviour [Aggression/ Violence] | All players | <ul style="list-style-type: none"> • Major injury | 1 | 4 | 4 | • |
| 11 | Person to person transmission of COVID-19 | All players and staff | <ul style="list-style-type: none"> • Social distancing measures are in place, limited hall capacity in accordance with SU and government guidelines. • Players may be asked to sign up for sessions online, in order to collect names and manage capacity without using sign on sheets • Hand sanitiser is provided in the STV for the occasions when people cannot access hand washing facilities and/or have not bought their own sanitiser with them. | 4 | 3 | 12 | <ul style="list-style-type: none"> • University and DSDR Covid guidance will be followed. • Club will adhere to any facility capacity restrictions for the facilities being used. |
| Assessor name: Adam Shepherd | | | Review date: 21/09/2021 | | | | |

Risk Assessment Action Plan

| Action Plan in respect of: Running University of Bath Badminton Club Sessions | | | | | Prepared by: Adam Shepherd (Chair) |
|--|--|------------------------------------|---|----------------------------------|---------------------------------------|
| Ref no. | Action to be taken, incl. Cost | By whom | Target date | Review date | Outcome at review date |
| 1 | Ensure all committee members and all those running sessions are aware of the above hazards, and know to make players aware of these at the beginning of all sessions | Outgoing and Incoming Chair | September 2021 | October 2021 | |
| 2 | Inform players at the beginning of all sessions of the potential hazards (and that they must not walk across, or rally at the back of the courts) | All committee and sessions leaders | Ensure happening October 2021, and Continuous | October 2021 | |
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| Responsible manager's signature: A Shepherd | | | | Responsible manager's signature: | |
| Print name: Adam Shepherd | | Date: 21/09/2021 | | Print name: _____ Date _____ | |