

## Role Descriptor

# Senate Rep

As Senate Reps you attend Senate, one of the Universities highest meetings. You will get to contribute to discussions and make decisions on the Academic Experience for Students at The University of Bath.

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### What is Senate?

Senate is responsible for directing and regulating the academic work of the University. It is the universities highest level committee and discusses key issues impacting students across the university. Senate is chaired by the Vice Chancellor and its membership is made up of the Pro Vice-Chancellors, Deans of Faculty/School of Management, with several elected academic staff members.

### Duties and Responsibilities

- Attend senate meetings and act as the representative for all students along with the SU President, SU Education Officer and the SU Postgraduate Officer.
- Chair Academic Exec, taking lead and guiding discussions on what is working well and what could be improved at University of Bath to improve the quality of teaching and learning for students
- Collaborate and liaise with Faculty Reps & the SU Officers to work on academic issues & campaigns.

# Extra Information

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## Time Commitments & Training

**Senate** / 2 per semester / 1-2 hours

**Academic Exec** / 2 – 3 per semester / 1-2 hours

The SU will organise briefings before and after Senate and Academic Exec and will provide ongoing support for you in your role.

You are expected to have read any meeting papers in advance of meetings.

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## Skills you could develop

Check out our [student leaders development programme](#) for personal development training

Confidence	x	Organisation/ planning	x
Decision making	x	Marketing	
Teamwork	x	Delegation	
Time management	x	Financial Management	
People management	x	Negotiation	

**Other:** Communicating effectively in meetings

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## Key Contacts

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**SU Education Officer** / [sueducation@bath.ac.uk](mailto:sueducation@bath.ac.uk)

**SU Postgraduate Officer** / [supostgrad@bath.ac.uk](mailto:supostgrad@bath.ac.uk)

**SU President** / [supresident@bath.ac.uk](mailto:supresident@bath.ac.uk)

**Education Manager** / [academicreps@bath.ac.uk](mailto:academicreps@bath.ac.uk)

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