



THE
SU
VOICE

Academic Rep Training

Refresh edition

Meet the Team



George

Student Voice
Coordinator (Academic
Representation)



Ryan

Education
Manager



Amber

Education
Officer

The Flow of Feedback



Students state concerns regarding their learning experience.

Rep gathers feedback to see if others in their cohort share this opinion.

Rep shares this feedback with staff in an SSLC meeting.

Staff and Rep collaborate to resolve any issues remaining.

SU supports Reps to develop and network with each other.

Time to Refresh!



How have you found being a Rep?

Write on the three post it notes you've been given.

- What did you achieve last year that you were proud of?
- Was there anything last year that you needed additional support with?
- Is there anything you're keen to achieve or learn this year?



Collect and represent students' academic feedback from your cohort, ensuring students have a seat at the table.

**What do you think
are the main
responsibilities of
being a Rep?**

Gathering Feedback



How could you collect feedback?

- Surveys
- Email comms
- Lecture shout outs
- Comment boxes
- Post-it in tutorials
- Other online spaces (e.g., WhatsApp, Instagram)

Consider how you could collect feedback within your groups, thinking of ways you engage with. Write in on your flipchart paper.

**Historical Student
Issues**

SU Officer Top Ten

**What topics to gather
feedback on...**

Meeting Agenda Items

Positive feedback

As a Rep, you hold a lot of power!

A good Rep is

unbiased

[adjective] “showing no prejudice for or against something; impartial.”

It is important that you remain impartial when collecting feedback. When asking questions to students it is important that you do not ask **leading questions** when collecting feedback.

Being Representative

- It's important to remember that we have our own perception of what is true
- Representation is about understanding that and giving everyone an opportunity to voice how they feel about something



Meetings



Preparing for an SSLC

- ✓ Talk to your peers and gather
- ✓ Resolve the small issues before the meeting to make time for the bigger topics
- ✓ Confirm your attendance to the meeting, **especially if you are giving apologies**
- ✓ Contact the Programme Committee chair/secretary or the SSLC Chair if you wish to place anything on the agenda.
- ✓ Read the agenda and check minutes from previous meetings to understand matters arising.
- ✓ Contact your faculty reps or The SU team if you would like support on an issue or for advance

The Flow of Feedback



Students state concerns regarding their learning experience.

Rep gathers feedback to see if others in their cohort share this opinion.

Rep signposts students to key support services if the issue can be resolved elsewhere.

Staff and Rep collaborate to resolve any issues remaining.

SU supports Reps to develop and network with each other.

Signposting Services

SU Advice & Support Centre

- Housing advice e.g., contract check and issues with landlord
- Academic appeals, review and IMCs
- University complaints, harassment and discrimination

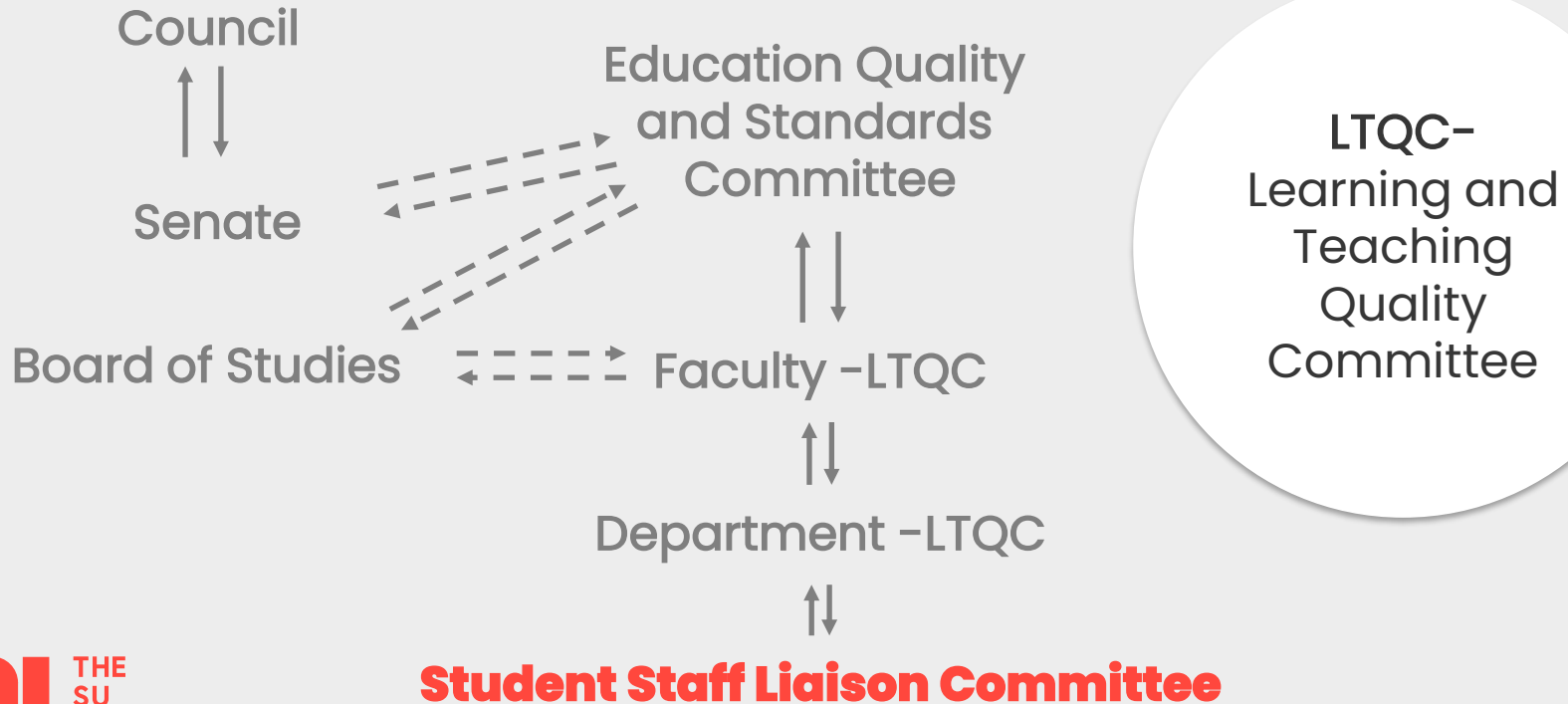
University Student Services

- Wellbeing Service
- Therapeutic Services & Mental Health (previously known as Counselling Service)
- Disability Service
- Student Money Advice
- Student Immigration Service

Collaborating for Resolution



How do issues get escalated?



Your Representative Allies



Ella Gibbs (HSS)



TBC (HSS)



Ioana Mocanu
(Sciences)



Robbie Altham
(Sciences)



Vihan Tripathi
(Management)



Kiara Singh
(Management)



Fionna Uppilirajan
(E&D)



Francesca
Marchetti (E&D)



Your Representative Allies

Officer



Faculty Reps



Academic Reps



Students

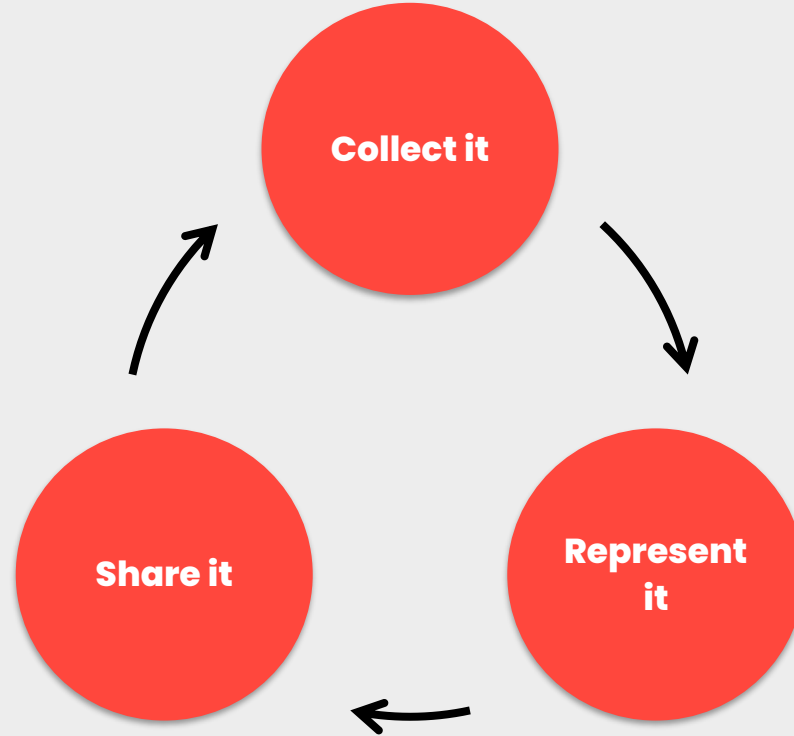
MEET YOUR ELECTED OFFICERS

 Jimena Alamo SU President	 Amber Snary Education Officer	 David Lam Activities Officer
 Zuber Lakhani Postgraduate Officer	 Olivia Warner Sport Officer	 Benji Orford Thompson Community Officer

SU THE SU VOICE



Close the Feedback Cycle



**Collect
it**

Collect feedback by working with all your peers, using established networks and innovative methods.

**Represent
it**

Work out where the feedback belongs and share the range of positive and negative views.

Share it

Communicate wins and losses to your cohort. You're a community and sharing information helps everyone to understand more.

SU Support & Development





Academic Council

- Meeting with all Academic Reps
- Led by your Education Officer and Faculty Reps
- Discuss current themes and concepts happening for students
- Build a community of Reps
- Refreshments provided



Faculty Forums

- Meeting with Academic Reps from your Faculty
- Chaired by your Faculty Reps
- Opportunity to escalate feedback from SSLCs
- Discuss key/shared issues affecting departments



Contact with You

- Academic Rep Email Update
 - Regular updates with opportunities and info
- Academic Rep WhatsApp
 - Key reminders of events of opportunities to feedback on big issues



Role

Voting until Election in October
Opportunity



The **Senate Representative** is elected by all students once a year and represents students at University Senate and is a member of the SU Academic Executive Committee.

REP

of the

Month

- Winner(s) every month announced in the Rep newsletter
- Prize
 - A Rep of the Month mug
 - An article celebrating how amazing you are
 - LinkedIn Skill Endorsements

— The University of Bath & The SU Bath —

EDUCATION AWARDS



Our annual event to recognise and reward the outstanding contribution that students and staff make towards the rich education community at The University of Bath

If nothing else remember these

- ★ Make sure you raise issues in a timely manner
- ★ Be inclusive
- ★ This is a partnership; work with your academics, your fellow Reps and The SU
- ★ Don't be afraid to ask for help!

Thank You!