

Role Descriptor

Faculty Rep (Doctoral)

As a Doctoral Faculty Rep, you'll drive faculty-wide improvements by working directly with senior management. You'll amplify the collective voice of doctoral researchers and create lasting positive change.

Duties and Responsibilities

- Work closely with Faculty/School Senior Management to develop ideas and implement solutions.
- Escalate and resolve issues from Doctoral Reps efficiently.
- Influence educational priorities through Boards of Studies and Faculty/School Doctoral Studies Committees.

Additional Responsibilities

- Shape SU policy and strategy at Executive Committee meetings.
- Connect with Doctoral Reps to identify emerging trends and needs.
- Contribute to SU campaigns and initiatives.
- Read meeting papers and agendas in advance and consider policy change proposals on behalf of your Faculty/School.
- Represent doctoral researchers at institutional level.

Extra Information

Meeting Commitments & Training

Doctoral Faculty Rep 101 Training / 1 hour

Doctoral Board of Studies / 3 – 4 per year / 1 – 2 ½ hours

Faculty/School Doctoral Studies Committee / 3 per year / 2 ½ hours

University Doctoral Studies Committee / 4 per year / 2 hours

Doctoral Executive Committee Meeting / 6 per year / 1 hour

Skills Development Opportunities

Confidence	Organisation/Planning
Decision making	Communication
Teamwork	People management
Time management	Problem Solving

Want to develop other skills? Check our [Student Leader Hub](#) for additional training opportunities.

Key Contacts

SU Postgraduate Officer / SUpostgrad@bath.ac.uk

SU Voice Team / su-voice@bath.ac.uk